

BOOKING FORM

If you wish to purchase your course(s) by cheque then complete the form below, print the form and send it to the address above. The form may be printed out blank and completed by hand if you prefer.

If paying by debit/credit card then complete the form and send via email, (select "File" and "Attach to Email"), or telephone us and we will complete a form on your behalf and take payment over the telephone.

Title: Mr, Mrs, Ms, Dr, etc

Name:

Address:

Email Address:

Telephone Day:

Evening:

Insert name(s) and tick appropriate column. If you want us to issue a Gift Voucher then enter GV in the date column. Name	Course Date (if agreed in advance)	RYA Inland Waterways Helmsman's Course	RYA IWHC Two Day	RYA IWHC Own Boat	RYA Diesel Engine Course	RYA First Aid	MCA Elementary First Aid	Boatmasters Tier 2 Course	MCA Fire and Water Combined Course	RYA C.E.V.N.I. Test

Call for current prices or go to www.willowwrentraining.co.uk.

Please enclose a cheque/postal order for £..... in full payment for course fees. Please do not send cash.

Signing the form or sending via email confirms acceptance of the Booking Terms and Conditions shown overleaf.

Signed.....Date:.....

BOOKING TERMS AND CONDITIONS

Our objective is to make your relationship with Willow Wren Training as pleasurable as possible. In order to avoid any misunderstanding and to protect you as the customer and us as the supplier we have a number of conditions that we must ask you to note before making any booking.

1. Bookings will only be fully confirmed when payment is made in full. Provisional course dates will be held for a maximum of seven days.
2. Requests to change confirmed course dates will be viewed very sympathetically and where we can fill the vacancy we will happily change your course date without additional charge. If we are unable to fill the vacancy then we regret that your fee will not be refundable but take note of condition 4 below.
3. We are unable to accept changes within 10 working days of the scheduled course date.
4. We will be happy to accept a change in the delegate name at any time right up to the course start time.
5. In the rare event that we should have to change your course date we will make the change with as much notice as possible. If alternative dates are not suitable for you then we will refund your fee in full and assist you in finding another training provider.
6. Refunds, (including gift vouchers), can only be made to the original purchaser and using the original payment method.
7. Gift Vouchers have a validity of 12 months from date of issue.
8. Boating on canals and rivers is enjoyable but also carries a certain level of risk. Willow Wren Training will endeavour to keep you safe but cannot accept any liability for personal injury sustained whilst on the course, howsoever caused.
9. We cannot accept any liability for loss of, or damage to, any article or personal property.
10. Every effort is made to ensure that accuracy of publicity material but we cannot accept any liability for any inaccuracies, errors or omissions.
11. We reserve the right to change the course content whilst still adhering to the course curriculum approved by the relevant authority.
12. We reserve the right to substitute craft and/or location should our usual training facility be unavailable for any reason but will ensure that the replacement vessel and/or location is fully suitable for the course being taken.
13. Our vessels are not suitable for people with disabilities that would necessitate special modifications to controls or access. We will be happy to conduct the course on your own adapted vessel.
14. Certain elements of the course, such as lock operation and rope handling, can occasionally be physically demanding. By signing this form you certify that you are fit to undertake the training course(s). If there is any doubt, we suggest you consult your doctor or medical adviser.